



PalliativeCare
AUSTRALIAN CAPITAL TERRITORY

Outcomes from the Annual General Meeting and the Palliative Care ACT Board Meeting

4 December 2017

FROM THE PRESIDENT

As the year draws to a close I would like to extend my personal thanks to all our wonderful volunteers, the Palliative Care staff and my fellow Board Members for the contribution each and every one of you has made over the past 12 months. It has been a busy year but one in which I believe we have raised awareness of palliative care services across the community, extended our reach with more volunteers being home based and built effective partnerships with a number of organisations such as Morgans Financial Services.

ANNUAL GENERAL MEETING

At our Annual General Meeting we said goodbye to Steve Burggraaff, our Treasurer for the past three years, to Pauline Sullivan who headed our Risk and Audit Committee and to Jaala Hinchcliffe our Public Officer. I would like to place on record my sincere thanks for the excellent contribution each of these people has made to Palliative Care ACT. We have welcomed four new members: Jonathan Beaumont, , Anton Dowling, Vicki Thompson, and Katrina Burggraaff plus one returning member, Con Sfyris. A short profile on each person is set out below:

Con Sfyris was elected in November 2013 and since then has worked tirelessly with his Board colleagues to strengthen the role and profile of PC ACT in the community. Con is currently the acting ICT Chief of Staff at the Department of Parliamentary Services, responsible for overseeing a range of ICT services and support to the Parliament and to parliamentary electorate offices across Australia. He hails from Adelaide where he held key roles in the South Australian Ambulance Service and the South Australian Department of Health. He has proven abilities in people management, ICT operational management and project management and he put these skills to excellent use in organising the first Palliative Care fundraising dinner in 2015.

Jonathan Beaumont is an experienced senior manager, company director and business consultant and as CEO he managed one of Australia's national legal practices for nearly 10 years. He started his professional life as an academic at the ANU and has also been a radio broadcaster. He holds a Masters of Business Administration and a Graduate Diploma in Applied Finance and Investment.

Anton Dowling has a Bachelor of Arts majoring in Accountancy, a Master of Business Administration and is a Certified Practising Accountant. He is currently a Director in the Finance Branch of the Commonwealth Department of Health, responsible for financial training and development across the department as well as having policy responsibility for user charging to various industries in the health sector where the government provides services to those industries. He has skills in stakeholder management, financial analysis, report writing and critical analysis.

Vicki Thompson is a senior human resources specialist with the firm People Compass and she brings over 20 years' experience in optimising the HR capabilities in corporate, not-for-profit and government sectors. She has expertise in increasing organisational capability and productivity through employee development and engagement. She is outcome focused and has a strong track record in delivering successful results. Vicki has an MBA majoring in HR and Alternative Dispute Resolution.

Katrina Burggraaff is a Commonwealth public servant with over 25 years' experience with the Department of Defence, the Australian Taxation Office and for the last 16 years with the Department of Health. Over the last 10 years she has worked at both Director and Senior Executive levels as a human resource practitioner. She is currently responsible for the development of national health policy in the areas of dementia and end of life. Kat has worked with the Palliative Care Board in a fundraising capacity, playing a key organisational role in the past two years on the Annual Fundraising Dinner.

At the AGM copies of the Annual Report and the Strategic Plan were made available. These are now posted on the Palliative Care ACT website.

PC CT BOARD MEETING - 4 DECEMBER 2017

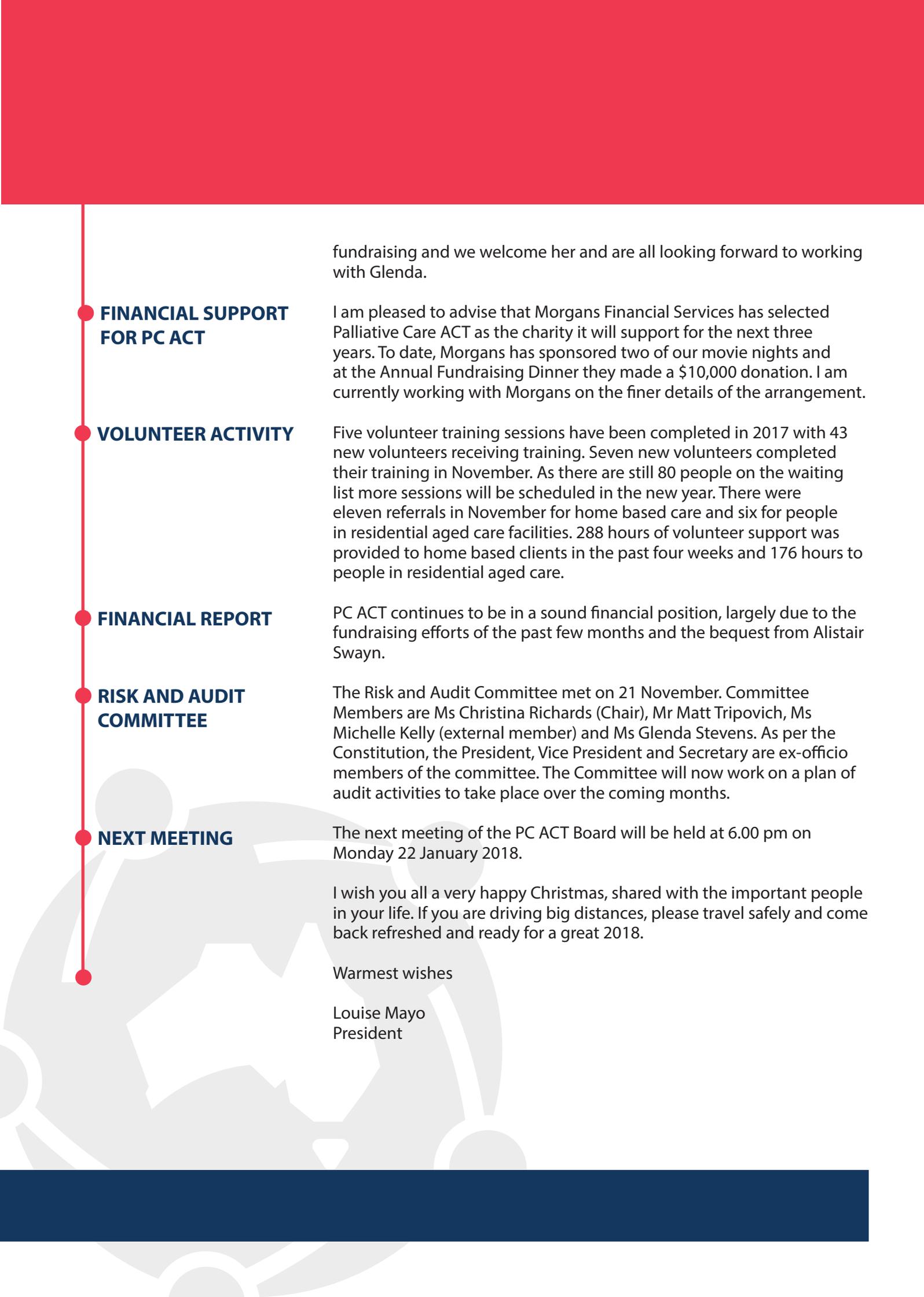
At the Board Meeting all the vacant Office Holder positions were filled. The names and responsibilities of the complete Board is as follows:

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|-----------------|--------------------|
| President: | Louise Mayo |
| Vice President: | Con Sfyris |
| Secretary: | Jenni McMullan |
| Treasurer: | Anton Dowling |
| Public Officer: | Jonathan Beaumont |
| Member: | Christina Richards |
| Member: | Vicki Thompson |
| Member: | Katrina Burggraaff |

WELCOME TO OUR NEW CEO

We welcomed Glenda Stevens our new CEO to her first Board Meeting. Glenda has been with Palliative Care ACT since the 13th of November and has a wealth of experience at senior leadership roles in both National and State based not-for-profit organisations.

Glenda has made a strong contribution to Palliative Care ACT in her first 3 weeks, attending the National Policy Advisor Committee in Melbourne, supporting the finalisation of the Annual Report and coordination of the Annual General Meeting. Glenda will have a strong focus on establishing strategic partnerships, sponsorship and



FINANCIAL SUPPORT FOR PC ACT

fundraising and we welcome her and are all looking forward to working with Glenda.

I am pleased to advise that Morgans Financial Services has selected Palliative Care ACT as the charity it will support for the next three years. To date, Morgans has sponsored two of our movie nights and at the Annual Fundraising Dinner they made a \$10,000 donation. I am currently working with Morgans on the finer details of the arrangement.

VOLUNTEER ACTIVITY

Five volunteer training sessions have been completed in 2017 with 43 new volunteers receiving training. Seven new volunteers completed their training in November. As there are still 80 people on the waiting list more sessions will be scheduled in the new year. There were eleven referrals in November for home based care and six for people in residential aged care facilities. 288 hours of volunteer support was provided to home based clients in the past four weeks and 176 hours to people in residential aged care.

FINANCIAL REPORT

PC ACT continues to be in a sound financial position, largely due to the fundraising efforts of the past few months and the bequest from Alistair Swayn.

RISK AND AUDIT COMMITTEE

The Risk and Audit Committee met on 21 November. Committee Members are Ms Christina Richards (Chair), Mr Matt Tripovich, Ms Michelle Kelly (external member) and Ms Glenda Stevens. As per the Constitution, the President, Vice President and Secretary are ex-officio members of the committee. The Committee will now work on a plan of audit activities to take place over the coming months.

NEXT MEETING

The next meeting of the PC ACT Board will be held at 6.00 pm on Monday 22 January 2018.

I wish you all a very happy Christmas, shared with the important people in your life. If you are driving big distances, please travel safely and come back refreshed and ready for a great 2018.

Warmest wishes

Louise Mayo
President